



Star  
Institute



# Star Apprenticeships

## TEACHING ASSISTANT LEVEL 3

### QUALIFICATION

Level 3 Diploma in Specialist Support for Teaching and Learning in Schools.

### WHO IS IT FOR?

This programme is suitable for both existing staff working as Learning Mentors and/or Teaching Assistants and also for apprentices recruited to these roles. The course aims to set professional standards for all to work towards and to increase knowledge and ability to support teachers more effectively.

### DURATION

14 months.

### FUNCTIONAL SKILLS

This programme requires completion of Functional Skills Level 2 in mathematics and English, unless a learner has prior qualifications that exempt them and valid evidence can be produced.

### HOW IS IT DELIVERED?

This programme will be delivered through one to one, face to face and remote sessions with a Skills Coach. Sessions will take place every four weeks and will be 1.5 to 2 hours in duration. These sessions may be supported by full or half day workshops at set intervals throughout the course.

### OFF THE JOB TRAINING

The programme will be completed through various on and off the job training activities. Induction, mandatory and refresher training will be embedded into this programme and will count towards off the job training activity. Other examples include:

- Data Protection - e-learning course
- Child Protection - e-learning course
- First Aid - 1-3 day workshop
- Food Safety & Nutrition - 1 day workshop
- Practical - shadowing/mentoring /attendance at conferences
- Research - online/reading/forums
- Meetings - new systems/processes

## LEARNER JOURNEY

1

- ◆ Induction, workplace visit, meet trainer, online training

2

- ◆ Job responsibilities
- ◆ Introduction to the health and safety, safeguarding and PREVENT, SEN and Disability Code of Practice legislation

3

- ◆ Schools and colleges as organisations
- ◆ Support health and safety in a learning environment

4

- ◆ Understand how to safeguard children and young people in a learning environment
- ◆ Develop professional relationships with children and young people

5

- ◆ Understand how children and young people develop
- ◆ Support positive behaviour in children and young people

6

- ◆ Support children and young people during learning activities
- ◆ Support English and Maths skills

7

- ◆ Support the use of ICT in the learning environment
- ◆ Support assessment for learning
- ◆ Support the role of play, leisure and extra-curricular activities for children and young people

8

- ◆ Engage in personal and professional development
- ◆ Support children and young people's speech, language and communication

9

- ◆ Understand how to support bilingual learners
- ◆ Understand how to support and learning of children and young people with SEN
- ◆ Support children and young people with transitions

10

- ◆ End Point Assessment Gateway preparation

11

- ◆ Revision and Gap Analysis

12

- ◆ Gateway Meeting, Final Review and EPA

## END POINT ASSESSMENT (EPA)

Towards the end of the apprenticeship, knowledge, skills and behaviours will be tested by an independent End Point Assessor. Prior to the EPA the learner will attend a Gateway Meeting with their Manager and Skills Coach who will review their progress and confirm that all of the requirements of the apprenticeship have been met. The EPA will take the form of a 2 hour practical observation followed by 15 minutes Q&A and a 90 minute professional discussion supported by a portfolio of evidence. The outcome of the EPA test will be graded Pass, Distinction or Fail.

For further information about the apprenticeship recruitment process please contact Star Institute:

☎ 0330 313 9870

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